Jamison HSA Executive Board Meeting Agenda

**2021-2022 Board Members:** Matthew Croyle (Principal), Ryan Murray, Stef Muldoon, Toni Holstine, Tanya Vishnevsky, Tara Schmucker

**Meeting Date: October 19, 2021 9:30 am**

I. Call to Order

II. Principal’s Report

1. On October 26th “pilot” kids are giving the assembly on recess behavior
2. October 27th – next school wide assembly. Awards will be given out and then “Just Dance” assembly. HSA is welcome to attend.
3. November 9th is the Veteran’s Day assembly. No food or coffee allowed. Mr. Hottenstein typically runs it. Scouts are invited to lead the pledge; invitations sent through the Wednesday folder. All 5th graders will be at the assembly, as well as the students of veterans who are invited. Mr. Croyle and Mrs. Bradley are getting each veteran a Jamison t-shirt.
4. Pretzel sale – kids loved it and were thankful for extra pretzels that were brought in. Moving forward, Mr. Croyle suggested that we buy 550 pretzels every time (HSA will evaluate the numbers over the next few sales)
5. Halloween – original mandate was that food needs to prepackaged and consumed at home. After communication from the school board, Mr. Croyle gave the option for each teacher to decide if they would like to offer food in the classroom.
6. Nov. 15th-19th Celebrate Ed week – Mr. Croyle is not sure what is happening as it would come from the district
7. Hayride – we will evaluate how to tweak this event for next year
8. Community member raised concerns about not being able to be present to shop with their child during the bookfair. We are staying consistent with the health and safety plan and Mr. Croyle will communicate that to the community member.

III. Treasurer’s Report

1. Current Balance – $9,142.39
2. Current 100% JET balance - $4,970.50
3. Teacher reimbursement receipts will be due by December 31st
4. Provide 100% JET comparison for 2020-2021 AND 2019-2020 just to have reference
	1. In 2019 we had $7,932 by this time of year
5. Hayride Earnings – $1,243.22
6. Pretzel Sale Earnings – $297.36
7. Any large monthly expenses – Mr. Croyle asked that some of the budget be put towards buying new equipment for the media center. Board was in agreement.

VI. Old Business and Review

1. Pretzel Procedure (Ryan) – for now, we will keep the procedure the same. Mr. Croyle will raise the option of packing pretzels for each classroom during the next teachers meeting.

V. New Business

1. Calendar
	1. Any additions or issues? - No issues
	2. Do we want rescheduled days for any events other than donuts and muffins? - We selected reschedule dates for each large event
2. Executive Board Members assigned to oversee committees
	1. Procedure & Reports (see samples) – board approved
	2. Document for Responsibilities of Chairs – board approved
3. Veteran’s Day Assembly Update (Stef and Ryan) – nothing that we need to do now
4. Book Fair Update (Toni) – there should be enough volunteers. Toni will let the HSA know if she needs more help
5. Planning for Bingo Night (Tanya) – Tanya will send out email to the board to start generating ideas for donations
6. Shadow Box Ideas
	1. Possible Student competition – e.g., poetry, pictures, etc. Tara will look into this further
7. Website Ideas – Tara has been working on updating
8. Gifts for Staff
	1. Make standard and determine an amount – Jet onesie; $20 budget for any individual gift

VI. Announcements

1. Next HSA Executive Board Meeting – Tues November 16th @ 9:030am
2. General Membership Meeting 10/26 at 9:30
3. Pumpkin Dropoff - 10/25
4. Book Fair 11/8-11/12
5. Veterans Assembly 11/9

IX. Questions/Comments

X. Adjournment